



# triathlon sa

## APPLICATION FOR THE SANCTIONING AND HOSTING OF A TRIATHLON, DUATHLON, AQUATHLON OR CROSS-TRI EVENT

I/We.....("the organiser")  
hereby request

.....("the province")

to sanction a TRIATHLON / DUATHLON / AQUATHLON event as described in this application.

TYPE OF EVENT: TRIATHLON / DUATHLON / AQUATHLON

STATUS OF EVENT: (Regional / Provincial champs / Club/ Other)

DATE:

VENUE:

DISTANCES: SWIM:

DISTANCES: CYCLE:

DISTANCES: RUN:

SPONSOR:

NUMBER OF MARSHALS TO BE USED:

SEA/OPEN WATER:

LAND:

NUMBER OF REFEREES (Expected):

ENTRY FEES TO BE CHARGED:

Senior

Junior

Other

NUMBER OF ATHLETES EXPECTED:

Senior

Junior

NAME OF ORGANISER (personal particulars):

EVENT DIRECTOR (personal particulars):

ADDRESS:

CONTACT DETAILS:

TSA is the sole governing body for the hosting of these and other multi-sport events. Failure to comply with TSA sanctioning requirements will necessitate TSA (and/or the province) to inform the statutory authorities of failure to comply, which will result in cancellation of the event. The organiser agrees to comply with the conditions and/or requirements of sanctioning before, during and after the event as specified below:

## **1. RACE RULES:**

- 1.1 The Technical Delegate must inspect the course layout before approval is obtained from the traffic authorities etc. The Technical Delegate will discuss any problems, which the organiser might have in interpreting the rules or complying with specific sections of the rules, and dispensation may be granted in certain cases on the basis that the deviation or variance is notified to contestants on the entry form, with prior approval of the province.
- 1.2 In the event of a cross – tri event, the race rules and technical requirements will be suitably amended. The appointed Technical Delegate will advise the organiser accordingly.
- 1.3 The province will appoint a suitable Chief Race Referee to the sanctioned event who will on race day rule on all matters pertaining to the race in accordance with the competition rules.
- 1.4 In accordance with competition rules, the organiser cannot occupy dual roles such as that of technical delegate or chief race referee.
- 1.5 The race rules pertaining to draft legal/non draft event, must be clearly stated on the event information sheet and entry form.
- 1.6 At the request of the Province (or Drug Free Sport), the organiser must provide adequate facilities to conduct their doping tests.

## **2. CATEGORIES OF COMPETITION:**

- 2.1 All competitors entering a sanctioned race are to be athletes registered with TSA. The

organiser must ensure that all athletes comply.

2.2 Membership categories are:

- Full members who have paid an annual subscription to TSA i.e. fully paid up Members.
- Restricted members who are granted a day membership to TSA for the event entered.

2.3 Depending on the nature of the event, athletes are classified as:

- Elite (Elite, U23 Elite – hold elite licences) (if such race category is provided)
- Age-grouper
- Junior
- AWAD

2.4 Age-group categories are as per the TSA Competition Rules unless otherwise approved by the province.

2.5 In a sanctioned race, if a senior Elite category is provided, it is compulsory to provide elite athletes with a separate section in the transition area and to start them in a separate wave.

### **3. SWIM SECTION:**

3.1 Trained lifeguards using approved rescue craft at a ratio of 1:30 with a minimum of three must be provided.

3.2 All events should have a motorised boat with a propeller guard in attendance.

3.3 A lead craft can accompany the leading swimmers at a distance outside the course and the majority of the lifeguards should maintain close liaison with slower swimmers. This should be by paddle ski or canoe in preference to any motor-driven craft.

3.4 Buoys, which form part of the swim course, must be properly anchored and easily identifiable.

3.5 Buoys marking turning points must have a method of guidance to ensure that all athletes swim the complete course around each marker.

3.6 During the swim segment all athletes must wear brightly coloured swim caps.

### **4. CYCLE SECTION:**

4.1 There shall be a minimum of 2 mobile cycle referees (up to the standard distance) and 4 for any distance over that (at the discretion of the chief race official and technical delegate).

4.2 Road marshals are required to be at every intersection and to assist traffic officials.

4.3 A lead motorcycle shall guide the leading cyclist and should maintain a minimum distance of 50m ahead.

## **5. RUN SECTION:**

5.1 Athletes should be on footpaths or open road.

5.2 Marshals are required at all intersections and turning points.

## **6. OFFICIALS:**

6.1 The organiser shall appoint a chief marshal for each section of the race including the transition area.

6.2 The organiser must ensure adequate medical or para medical aid staff to be mobile and available from at least 30 min prior to the start of the event, during the event and for at least 30 min after the last athlete has finished the race.

## **7. AID STATION:**

7.1 Location:

- Transition area
- Bike every 40km
- Run every 2.5km
- Finish

7.2 Aid stations must have an adequate supply of clean fresh water while that segment of the race is open. Energy drinks should be supplied at the finish.

## **8. IDENTIFICATION AND NUMBERING:**

Race numbers of competitors must correspond with the entry list. Competitors should be marked on both arms and legs. Race numbers must correspond with bike and kit numbers.

## **9. GENERAL:**

9.1 TSA has Public Liability Insurance Cover in the sum of R25 000 000, which subject to due sanctioning, permit the organiser the use thereof.

9.2 All structures related to hosting the event as well as pre- and post event activities, including temporary structures such as spectator stands, pedestrian crossings, gantries, podium, tents, gazebos etc. are at the request of the Technical Delegate subject to a Certificate of Approval (issued by a suitably qualified engineer or such other authority, duly recognised/approved by TSA) to be provided by the Event Organiser.

- 9.3 The event organiser will comply with all requirements (including additional requirements) of the TSA Insurer for purposes of the Public Liability Insurance Cover.
- 9.4 In the event of non compliance by the event organiser or exclusion of a particular risk/liability by the TSA Insurer, the event organiser will arrange at its costs appropriate insurance cover, failing which TSA may withdraw sanctioning of the event.
- 9.5 Depending on the venue, distance to travel, the need for accommodation and other logistical arrangements, upon the determination of the Technical Delegate, the organiser shall also be liable for such reasonable travel and accommodation expenses of the Technical Delegate and Race Officials.
- 9.6 In the event of the organiser being a juristic person, the organiser/event director in his/her personal capacity hereby accept personal liability, as co-debtor and surety of the juristic organiser, for the timeous payment fees payable in terms hereof, including price money (for purposes of which TSA/Province may hold such person personally liable).
- 9.7 Both TSA registered and non-TSA registered athletes will enjoy personal injury cover in accordance with the TSA Insurance Cover Policy.

## **10. ENTRY FORM:**

- 10.1 The entry form must include the logo of the province and TSA. It must clearly state that the race is sanctioned and run under the TSA/ITU rules.
- 10.2 The entry form must be submitted to TSA/Province prior to printing/distribution, to ensure sanctioning compliance.
- 10.3 A realistic description of the course, a map of the course showing each discipline must be prepared.
- 10.4 Distances of each segment must be indicated.
- 10.5 Location of the registration centre, transition and bike checks etc must be included.
- 10.6 The entry form must include the date by which pre entries are to be submitted and closing date for late entries.
- 10.7 Fees are to be printed for:
- Pre entries
  - Late entries
  - Non-TSA registered athletes – cost of temporary (day licence)
- 10.8 Age groups and minimum age are to be specified.

- 10.9 An appropriate indemnity clause.
- 10.10 Place for each competitor to sign.
- 10.11 If and when applicable, a place for the athlete to indicate availability for provincial or national team selection.

## **11. ENTRY FEES:**

The stated entry fees on this application are subject to approval by the province.

## **12. BASIS OF AGREEMENT:**

- 12.1 The fees payable to the province are set out in the Annexure hereto. Any amendment must be in writing, signed by the organiser and the province.
- 12.2 The event sanction fee applies to all athletes and does not include the day licence fee.
- 12.3 The Licence (Hosting) fee is payable upfront and to accompany this application. All other fees (referred to in 12.1) are payable to the province within 7 days after the event has taken place, unless otherwise indicated.
- 12.4 The organiser will be permitted to use the provincial and TSA logo on event documentation.
- 12.5 A sanctioned event will be included in the race calendar of events published by the province and TSA. A sanctioned event will be marketed and promoted on the TSA website.
- 12.6 The organiser must comply with the requirements of the Safety at Events Act of 2010. The TSA/Province appointed Technical Delegate may at any time verify compliance.
- 12.7 The organiser shall provide the provincial secretary with an entry list, race report and a copy of a full set of results within 7 days of the event.
- 12.8 Submission of this application to have an event sanctioned is not approval nor does it constitute sanctioning. Once the application has been favourably considered, the province will issue a letter to the organiser confirming provisional sanctioning. Final sanctioning shall take place upon compliance (and approval) of the requirements listed in paragraph 14 below by the appointed Technical Delegate.
- 12.9 Despite sanctioning/approval, the Technical Delegate (and Province) reserve the right to withdraw such sanctioning/approval if the organiser does not comply with the requirements listed, the TSA Competition Rules, ITU Competition Rules or any other event specific ruling of the Technical Delegate.

### **13. REFEREES/TECHNICAL DELEGATE:**

- 13.1 The province shall appoint a Technical Delegate. The organiser must adhere to all rulings and instructions of the Technical Delegate.
- 13.2 The province shall appoint a Chief Race Referee and referees as needed, for the sanctioned event.
- 13.3 The Chief Race Referee will conduct a race briefing prior to the event and notify athletes of any special rules and or clarify to the organiser/race director and athletes any rule queries.
- 13.4 The Chief Race Referee will liaise throughout the race with the segment supervisors.
- 13.5 The Chief Race Referee shall have day jurisdiction over the organiser, race director as well as all other referees and marshals.
- 13.6 Referees will not act as marshals, nor regulate traffic.
- 13.7 The Technical Delegate shall constitute a Competition Jury, consisting of the Technical Delegate, the organiser provided the organiser is ITU Event Organiser accredited (if not a race referee (not involved nor implicated in the protest/appeal) and one representative of TSA/Province. The TSA process and procedure shall apply.

### **14. INFORMATION TO BE SUPPLIED:**

The following must be submitted to the province at least four weeks before the event for approval:

- Water quality certificate (testing for entero-cocci, E-Coli and Bilharzia are compulsory minimum test requirements for fresh water and Fecal coliform and entero-cocci for ocean). For sea swims a certificate indicating shark prevention measures.
- Draft copy of the entry form, posters, information flyers and event program.
- Media plan.
- Medical plan (including life savers, ambulance, medics and evacuation route)
- Safety and security plan
- Route maps (show direction of movement for swim, bike and run). The Technical Delegate will have the final say on the route prior to the traffic approval.
- Transition layout map (show flow of competitors).
- Registration plan.
- Race briefing plan.
- Spectator and parking management plan.
- Plan of the finish area.
- Starters plan
- Name of the public announcer for the day.
- Program for the day (times of race briefings, referee meetings, marshals briefings, race waves, award ceremonies, prize giving)

- Signed certificates from the local authority and Traffic Departments.
- Breakdown of prize money.
- Awards ceremony plan.

**SIGNED** ..... **DATE** .....  
 (organiser)

**SANCTION GRANTED subject to:**

15.1 .....

15.2 .....

15.3 .....

**SIGNED** ..... **DATE** .....  
 (TSA/Province)

**ANNEXURE**

**1. TSA/Provincial Event Sanctioning Fees**

1.1 Provincial events

Per athlete entered: Payable to Province

- Sprint R 15
- Standard distance R25
- Long distance R 50

1.2 National Series and TSA Property Events

Per athlete entered: Payable to TSA

- Sprint R40
- Standard distance R50
- Long distance R 80

1.3 International including other TSA Property Events

Per athlete entered: Payable to TSA

Sprint R50  
Standard distance R60  
Long distance R 100

**Team entry (for all types of events) = individual entry**

## **2. Licence fee: (Hosting right per event)**

### **Hosting Rights**

Once off payment, in addition to all other fees

Provincial – R5 000

National – R20 000 (including Series, per event within the Series)

International – R30 000

Provinces may negotiate a reduced licence fee within a minimum/maximum range of R2 500 – R5 000 per event.

## **3. Broadcasting Rights**

R7 500 per event flighted on television (irrespective of the number of repeats)  
**(also applicable to provinces)**

## **4. Day Licence Fee (Temporary TSA membership fee)**

R70 per athlete

R30 per athlete in Series events (or other recreational/mass participation events)

Team entry = individual entry

The event organiser (Sponsor of Series events) remains responsible for collection and the proceeds will be split  $\frac{1}{3}$  to each of event organiser, province and TSA.

**All fees relating to TSA Property Events and other International Events including all Day Licence Fees will be collected by TSA. Provinces will attend to the collection of fees relating to Provincial events. Collection amounts will be based on information on event results unless otherwise arranged.**